

**PLYMOUTH SCHOOL BOARD**  
**Minutes – May 5, 2000**  
**6:00PM, Plymouth Town Hall**

**School Board members present:** Mike Bullek, Wilma Hyde, Patty Buhrman, Kate Hedberg, Tonia Orlando

**Administration present:** Peter Hutchins, Principal; Shannon Bartlett, Assistant Principal; Connie Helgerson, Special Education Director; Mark Halloran, Superintendent

**I. Agenda Review and Disposition**

Add under Discussion Items

f. Other Business – Medical Rates FY09

**II. Minutes of April 7, 2008**

On a motion by Ms. Buhrman, seconded by Ms. Hyde, the Board voted unanimously to accept the minutes of April 7, 2008 with the following amendments:

Change the spelling of Cynthia Moom to Cynthia Moon and Tena Hammond to Teena Hammond.

Under Board reorganization/Election of Chair/Vice Chair add – On a motion by Ms. Hedberg, seconded by Ms. Buhrman, the Board voted unanimously to accept the nomination of Mike Bullek as Chair. On a motion by Ms. Buhrman, seconded by Ms. Orlando the Board voted unanimously to accept Ms. Hyde as Vice Chair.

Please note – due to a Board member arriving late from a previous meeting commitment that ran late, the Board made another amendment to the minutes after Nonpublic Session. The actions taken by the Board after Nonpublic Session will reflect the amendment.

**III. Principal's Report**

Mr. Hutchins informed the Board that the results this year's NEWA testing are in and will go home to parents in the near future.

Mr. Hutchins stated that a committee is working on data interpretation through SERESC and will be setting up a schedule for the next school year. NECAP results for AYP will be released this week.

Mr. Hutchins updated the Board on the media position search. He stated that they have three people interviewed for the position, two of which are grad candidates and hopes to be bringing a nomination before the Board at the June meeting.

Mr. Halloran stated that the dates of the July and August meetings will be set at the June meeting.

At this time the summer school schedule was distributed to Board members.

**IV. Privilege of the Floor #1**

A member of the public asked that the dates and times of the School Board Meetings be placed on the news letters that go home with students. The Administration stated that this information is also available on the web site.

**V. Consent Items**

**a. Claims and Payroll**

A manifest was circulated and signed.

**b. Correspondence**

Mr. Halloran informed the Board of a letter he recently wrote in support of the A-Plus After School Program that is grant funded. Mr. Halloran stated that Mr. Hutchins has done a fabulous job as site principal for several years and the program has been a huge success. (See attached letter)

**VI. Discussion Items**

**a. Principal Search Committee Update**

Ms. Hedberg updated the Board on the progress of the principal search. Ms. Hedberg stated that two candidates were interviewed by the Superintendent.

The committee will be interviewing one more candidate this week and will then decide whether to recommend the candidate to the Superintendent to be interviewed. The Superintendent stated that he would to make a nomination at the June meeting if the appropriate match is found. However, the Superintendent and Board members agreed that it would be better to be patient and go with an interim principal rather than hire a candidate that may not be a good match.

**b. FY08 Budget Update**

Mr. Halloran gave each Board member a copy of the current FY08 abbreviated budget balance. See attached budget sheets.

**c. Foodservice Bid Report/Analysis/Vote**

Mr. Halloran informed the Board that three food service companies were asked to bid on the food service contract for the Plymouth School District as well as the Pemi-Baker Regional School District. A walk through of both facilities took place on April 4th with SEDEXO and CAFESERVICES present. Bids were due to the Superintendent of School's Office on April 21<sup>st</sup>. One bid was received from CAFESERVICES. (See attached breakout of bid). On a motion by Ms. Buhrman, seconded by Ms. Orlando, the Board voted unanimously to accept the attached bid from CAFESERVICES.

**d. Letter of Support for Grant – Sidewalks**

Mr. Halloran informed the Board that the Town of Plymouth has submitted a grant application for funds to finish the upgrade of the sidewalk along Merrill Street from Langdon Street to the property line of the school. Mr. Halloran stated that the Town asked him, as the Superintendent of Schools, to write a letter in support of the grant. On a motion by Ms. Orlando, seconded by Ms. Hedberg, the Board voted unanimously to approve the Superintendent writing a letter of support for the grant to Mr. John W. Corrigan, Safe Routes to School Coordinator at the New Hampshire Department of Transportation.

**e. Waiver Request**

Mr. Hutchins gave each Board member a breakout of what the last day of school would be with and without waivers from the Commissioner of Education. (See attached) On a motion by Ms. Hyde, seconded by Ms. Hedberg, the Board voted unanimously to allow the Superintendent to request a two day waiver from the Commissioner of Education which will make June 13<sup>th</sup> the last school day. At this time it was noted that 8<sup>th</sup> Grade Graduation will also be on June 13<sup>th</sup>.

**f. Other Business – Medical Rates**

Mr. Halloran informed the Board that the medical rate increases for 08-09 will average 16.6%.

**VII. Privilege of the Floor #2**

A parent from the floor asked if anyone had the opportunity to taste the quality of food that will be provided by the new food service company. The parent stated that the faculty and staff have been spoiled for many years by Mr. Ely's delicious food as well as the many options he provided. Mr. Halloran stated that although the new food service company's food may not seem as delicious as Mr. Ely's, the feedback from other SAU Office's around the state were very positive and they also made note of the focus on the nutritional value of the food.

Ms. Estes gave an overview of Senate Bill 539 and Senate Bill 530. She stated the importance of both bills in terms of school funding.

At this time it was announced that a notice to the parents would be sent out asking that anyone interested in serving on the enrichment committee please send a letter of interest to the Superintendent of Schools Office.

**VIII. Nonpublic Session**

At 6:45PM, on a motion by Ms. Hyde, seconded by Ms. Hedberg, the Board voted unanimously to enter Nonpublic Session to discuss personnel and contractual issues.

At 7:22PM, the Board returned to Public Session and took the following action.

On a motion by Ms. Hedberg, seconded by Ms. Buhrman the Board voted unanimously to add the following amendment to the minutes of April 7, 2008. Remove Mary Nelson as being nominated as a teacher for the 2008-2009 school year. It was noted that Ms. Nelson's letter of January 16, 2008 informing the Board of her decision to retire was accepted by the Board at the January 22, 2008 School Board meeting and that she was not nominated on the faculty slate in April as the original documents conclusively showed. Ms. Daigneault stated that the original minutes were mistakenly done with last years listing of contracts.

On a motion by Ms. Hyde, seconded by Ms. Buhrman, the Board voted unanimously to award Teena Hammond ten sick leave days from the sick bank.

On a motion by Ms. Orlando, seconded by Ms. Hyde, the Board voted unanimously to accept Brian Sheahan and Della Mills as Co Outing Club Supervisors for the Spring of 2008.

On a motion by Ms. Hedberg, seconded by Ms. Orlando the Board voted unanimously to accept the resignation of the following support staff for the 08-08 school year.

Krista Lavoie  
Jen Hanley  
Freddie Petkus  
Megan Swanson

On a motion by Ms. Hyde, seconded by Ms. Buhrman, the Board voted unanimously to accept Carol-Lee Miot and Margaret Grass as site coordinators for the A+ Program. It was noted at this time that Teena Hammond has chosen not to sign her contract for the 08-09 school year due to health issues.

At 7:22PM, meeting adjourned.

Respectfully Submitted,

Susan Daigneault

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During Nonpublic Session the Board discussed personnel and a contractual issue.

Respectfully Submitted,

Susan Daigneault